

# *LandMarks*

PHOTO COLLECTION

## *Frequently Asked Questions*

If further assistance is required please call 0800 10 22 76 or  
email [photocompetition@pggwrightson.co.nz](mailto:photocompetition@pggwrightson.co.nz)

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# Photo Requirements FAQs

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## ***What file types can I submit through the website?***

You can submit JPEG, GIF and PNG files. Files must not exceed 50MB.

## ***Why do my photos need to meet the Submission Criteria?***

The Submission Criteria will help to provide you with some clarity on the type of photos we're looking for. Photos that meet the Submission Criteria will have a better chance of being shortlisted for the Calendar Competition or being used in other collateral.

## ***Why do you need high resolution images?***

Photos placed in the PGW Calendar need to meet a minimum size (320mm wide x 218mm high) at an acceptable resolution (at least 200dpi). Photos taken at the highest possible resolution will help to ensure they print out at the best quality possible. Refer to your camera/smart phone for selecting the highest resolution settings.

## ***If my image is portrait, can I still submit it?***

Portrait photos can be submitted to the LandMarks Photo Collection. If the image can be cropped to landscape orientation while retaining an acceptable resolution and subject matter, then the photo is able to be considered for the Calendar Competition.

## **Consent Requirements FAQs**

### ***When do I need consent for property?***

If you have taken a photo which shows someone else's property, please ensure you have obtained consent from the property owner prior to photographing and submitting.

Both the photographer and the property owner may need to complete a Property Consent Form upon request.

If the photo is of your property, public property, or if the property is unrecognisable (i.e. an extreme close up or aerial shot of multiple properties), you do not need to fill in a consent form.

### ***Do I need consent for people?***

Yes. Both the photographer and ALL photographed persons will need to complete a Persons Consent Form. Please use a separate form for each photo.

### ***Do I need consent if there are children in my photo?***

Yes. If the photographed person is under 18 years at the time the photograph was taken, a parent/guardian will need to provide consent on their behalf.

### ***What if I can't remember if the photos I've submitted require consent?***

We will be reviewing all submitted photos and identifying those that require consent. We'll contact you via email to request you provide consent before your photo progresses any further.

### ***My photo has a PGG Wrightson employee in it – is that ok?***

Yes, as long as they sign a Persons Consent Form.

## Submitting Photos FAQs

### ***Do I have to register to participate?***

No, just complete the submission form fields each time you submit a new photo. If you've entered PGG Wrightson Annual Photo Competitions in the past, you no longer require your login details and there is no need to re-register in the LandMarks Photo Collection.

### ***Do all entries have to be submitted online?***

Yes, all entries must be submitted online via the PGG Wrightson LandMarks Photo Collection website.

### ***Can I enter on behalf of someone else?***

No, entries must be the original work of the person entering the competition.

### ***Do I have to be a PGG Wrightson customer to submit photos?***

No, any amateur photographers, whether a PGG Wrightson customer or not, can enter.

### ***How do I know if I am an amateur photographer?***

We define an amateur photographer as someone who engages in photography as a pastime/hobby rather than a profession and does not earn more than 10% of their income from photography.

If we discover that a winner earns an income from their photography, we may request a declaration signed by a Justice of the Peace to confirm the winner is an amateur.

### ***How often can I submit photos?***

You can submit photos as often as you like. There is no minimum or maximum participation requirement.

### ***When are the submission periods?***

The open and closing dates for the active submission period will be displayed on the website.

### ***Can I submit photos months in advance?***

No. You can only submit photos during the active submission period.

### ***How many photos can I submit?***

There is no limit to how many photos you submit per month.

### ***Can I submit my photos into more than one category?***

Each photo should only be entered into one category. If the photo fits into more than one category, choose the one that you feel the photo best represents. You are unlikely to benefit from submitting the same photo into multiple categories.

If we identify duplicate photos, these will be removed at the discretion of PGG Wrightson.

### ***Can PGG Wrightson employees submit photos?***

No – as per the terms and conditions. However staff are welcome to participate in the online public voting.

### ***I'm under 18 – can I submit photos to the LandMarks Photo Collection?***

According to the Minors Contracts Act 1969 we cannot enforce the conditions of the LandMarks Photo Collection and Calendar Competition against a minor. Minors can however participate in the online voting.

## ***Viewing Photos FAQs***

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### ***What happens to my photo once it is submitted?***

Photos are automatically displayed on the Gallery page on the website. These are displayed in order by date submitted (most recent first).

### ***Can I delete photos that I have submitted?***

No – you will need to email [photocompetition@pggwrightson.co.nz](mailto:photocompetition@pggwrightson.co.nz) to request photos to be removed.

### ***Can I filter the way photos are displayed in the gallery – e.g. by category?***

No – photos in the gallery and online voting pages are displayed in order of submission date.

## Voting for Photos FAQs

### ***How long is the online voting period for?***

Online voting lasts for typically 7 days. The start and closing dates for the active online voting periods will be displayed on the LandMarks website or announced on our Facebook page.

### ***What happens to the photos that get the most online votes?***

The top 3 photos that get the most online votes each month will become candidates for the Calendar People's Choice Award, provided submission criteria, consent requirements and terms and conditions are met.

The judging panel will select the People's Choice Award winner who will receive a \$250 (inc GST) PGW voucher and placement on the 2018 Calendar cover.

### ***If any of my photos are voted as candidates for the People's Choice Award, are they also valid for the Calendar judging?***

Yes – provided submission criteria, consent requirements and terms and conditions are met, photos voted as candidates for the People's Choice Award will still be eligible for shortlisting in the Calendar Competition.

### ***How do I vote for photos?***

At the end of each month's submission period, the public will be able to vote for their favourite photo.

Simply click on the photo you like and click the 'Vote' icon. A green tick confirms your vote. Votes cannot be changed or undone.

Voting is limited to one vote per photo per IP Address – that means another person will not be able to vote for the same images as you did if you are both using the same device.

### ***Why should I vote for photos?***

It's important to have your say as the top 3 photos that get the most online votes each month will become candidates for the People's Choice Award. That means you're helping to decide the cover of the Calendar!

## **Calendar Competiton FAQs**

### ***When will I find out if I am shortlisted for the calendar competition?***

After each month's submission period we will review all photos to ensure:

- Submission criteria is met
- Consent requirements have been fulfilled
- Terms and conditions have been met
- Image quality/resolution is acceptable

Once the above checks are completed we will send an email to the submitters that have been shortlisted to the Calendar Competition.

The final calendar jugding won't take place until August 2019 so it may be a while before you hear from us again.

### ***What happens to my photos if they are submitted after 22 June 2018?***

Photos submitted after 22 June 2018 will be eligible for the next year's Calendar Competition.

### ***Can PGG Wrightson use my photographs for promotional purposes?***

Yes. As per the terms and conditions, by submitting photos to the LandMarks Photo Collection you are giving PGG Wrightson the right to use your photograph in the PGG Wrightson calendar and other marketing collateral such as annual reports or advertisements. PGG Wrightson and you as the photographer will jointly own the copyright of any images entered in the competition.

### ***Will I get remunerated if any of my photos are used in other PGW collateral?***

No – however where possible we will credit the photo with the photographer's name and/or photo location or caption when it is publicly used.

## Social Sharing FAQs

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### ***Can I share my photo(s) to friends on social media?***

Yes – there are options to share photos via your Facebook or Twitter account.

Hover the mouse over an image to reveal the 'Share' icon located at the top right hand corner of the thumbnail. Click on the Facebook or Twitter icon.

You will be prompted to login to your social media account in order to comment and share the post.

### ***How can I get friends and family to vote for my photo?***

You can share your photo(s) via your Facebook friends or Twitter followers asking them to vote for your image.

### ***Can anyone else share one of my photos to Facebook or Twitter?***

Yes. That's why it's important that you have consent for photographed persons, especially persons under 18 years.



## Troubleshooting FAQs

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### ***I need help – who can I contact?***

Email your contact details and query to [photocompetition@pggwrightson.co.nz](mailto:photocompetition@pggwrightson.co.nz) or freephone 0800 10 22 76.

Please provide as much detail as possible, e.g. the device you are using, operating system, details or screenshots of any error messages. We'll do our best to help.

### ***Can I login to see the photos I've submitted?***

No. However you can contact us if you have a special request.

### ***I think one of my original photos has been submitted on your website by someone else.***

Please email details around the image, including where and when it was taken along with your contact details to [photocompetition@pggwrightson.co.nz](mailto:photocompetition@pggwrightson.co.nz) and we will look into the matter.

### ***I'm having trouble completing the submission form. What should I do?***

Please make sure all compulsory information with an asterisk have been entered correctly.

### ***My internet connection is taking too long to submit my photos. Can I submit the photo with reduced file size?***

Yes – however we will be checking all entries for quality/resolution at the end of each submission period, so please email [photocompetition@pggwrightson.co.nz](mailto:photocompetition@pggwrightson.co.nz)

to let us know that your entry is at a low quality to avoid being eliminated.

Photos for the Calendar Competition must be of an acceptable resolution and image quality for reproducing a high-quality print.

If you cannot provide a high resolution file upon request, the photo will not be eligible for judging.

### ***I'm having trouble uploading entries – how do I know if they've been accepted?***

Once your photo has been submitted successfully, you will be taken to a confirmation page and the photo will automatically display in the Gallery.

### ***I've submitted my photos. Why can't I see them on the Gallery page?***

There may be a few reasons why you cannot see your photo:

- The Gallery displays photos in order by date submitted (most recent first). Your photo may appear further down the page if other users have submitted photos after you did.
- PGW reserves the right to block and remove the photo if it is deemed offensive or identified as a duplicate.
- Once a submission period is closed and voting has commenced, all photos submitted during that period are removed from the website ready for the next submission period.